



## **CABINET**

### **MINUTES OF THE MEETING HELD AT PENALLTA HOUSE, TREDOMEN ON WEDNESDAY, 4TH MARCH 2015 AT 2.00 P.M.**

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**PRESENT:**

Councillor K.V. Reynolds - Chair

**Councillors:**

Mrs C. Forehead (HR and Governance/Business Manager), G. Jones (Deputy Leader and Cabinet Member for Housing), D.T. Hardacre (Performance and Asset Management), Mrs B.A. Jones (Deputy Leader and Cabinet Member for Corporate Services), K. James (Regeneration, Planning and Sustainable Development), Mrs R. Passmore (Education and Lifelong Learning), D.V. Poole (Community and Leisure Services), T.J. Williams (Highways, Transportation and Engineering), R. Woodyatt (Social Services).

**Together with:**

C. Burns (Interim Chief Executive), D. Street (Corporate Director Social Services). T. Maher (Assistant Director Planning and Strategy).

**Also in Attendance:**

R. Hartshorn (Head of Public Protection), S.M. Kauczok (Committee Services Officer).

**1. APOLOGIES FOR ABSENCE**

There were no apologies for absence.

**2. DECLARATIONS OF INTEREST**

There were no declarations of interest.

**3. CABINET**

RESOLVED that the minutes of the meeting held on 18th February 2015 be approved and signed as a correct record.

**MATTERS ON WHICH EXECUTIVE DECISIONS WERE REQUIRED**

**4. PUBLIC PROTECTION ENFORCEMENT POLICY**

The report which sought approval of a revised Public Protection Enforcement Policy, was considered by the Regeneration and Environment Scrutiny Committee on 17th February 2015.

The Public Protection Division has a major regulatory role in protecting the environment and ensuring a safe, healthy and prosperous community for citizens, businesses and visitors. In order to ensure a fair and consistent approach to its enforcement responsibilities, the Division developed an Enforcement Policy which was last approved in 2011. The Policy requires updating due to changes in legislation and the range of sanctions available to the Division.

Following consideration and discussion, it was moved and seconded that the recommendation in the report be approved. By a show of hands this was unanimously agreed.

RESOLVED that for the reasons contained in the officer's report, the revised Public Protection Enforcement Policy be approved.

## **RECOMMENDATIONS TO COUNCIL**

### **5. ADOPTION OF POLICIES IN RELATION TO THE MOBILE HOMES (WALES) ACT 2013**

The report outlined changes to the legislation applicable to mobile homes prior to presentation of the report to Council to amend the Council's Constitution to include The Mobile Homes (Wales) Act 2013. Officers within the Public Protection Division require additional authorisation under the Act in order to enforce the legislation and carry out their duties.

The report also sought approval for the adoption of the Fees and Fines Policy (Appendix 1), including minimum charges for the taking of enforcement action and the Fit and Proper Persons Policy (Appendix 2).

Following consideration and discussion, it was moved and seconded that the recommendations in the report be approved. By a show of hands this was unanimously agreed.

RECOMMENDED that for the reasons contained in the officer's report: -

1. The implementation of the legislation be noted and the recommended changes to the Council's Constitution be referred to Council for determination. The Council's Monitoring Officer make the necessary amendments to the Council's Constitution.
2. The Council's Constitution and Terms of Reference be amended by adding the following:
  - The Mobile Homes (Wales) Act 2013
3. Officers within the Public Protection Division be authorised under The Mobile Homes (Wales) Act 2013 in order to enforce the legislation and carry out their duties.
4. The Fees and Fines Policy (Appendix 1) including minimum charges for the taking of enforcement action be approved.
5. The Fit and Proper Persons Policy (Appendix 2) be approved.

The meeting closed at 2.20 pm.

Approved and signed as a correct record subject to any corrections made at the meeting held on 18th March 2015.

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CHAIR